

The Fondazione Centro di Documentazione Ebraica Contemporanea CDEC onlus, Milan, invites applications for a positions as Director of the Institute

The Institute

The Fondazione Centro di Documentazione Ebraica Contemporanea CDEC onlus (CDEC; www.cdec.it) is an independent, non-profit Institute for Italian Jewish History and Culture, under the aegis of the Unione delle Comunità Ebraiche Italiane (UCEI) and subject to the supervision by the Ministero per i Beni e le Attività Culturali e il Turismo (MIBACT).

History: CDEC was founded in Milan in 1955. In 1986 CDEC, which had grown significantly, was established as a Foundation. Its name was thus changed into Fondazione Centro di Documentazione Ebraica Contemporanea CDEC. In 1990 CDEC was legally recognized by Italian Presidential Decree. Starting as a small organization of volunteers, CDEC evolved to become an important research and documentation center, active in the field of culture, educational activities and with several publications to its name. CDEC is included in the list of cultural institutions of national interest supported by MIBACT.

Mission: According with the present by-laws, the mission of the Foundation is to promote the study of Jewish history, culture and society worldwide, with special emphasis on Italy and the contemporary age. Its mission is carried out by collecting, storing and disseminating all the pertinent documentation. Other prominent statutory roles are: to preserve the memory of the Fascist and Nazi persecution of the Jews, fight against all forms of racism and anti-Semitism.

Structure of the organization:

Board Of Directors: 11 members appointed by the following institutions: UCEI, the Jewish Communities of Rome, Milan and Turin, and by the CDEC senior staff. The President is appointed by the Board within its members.

Scientific Committee: appointed by the Board, composed by academics, researchers and high profile cultural personalities, specialized in CDEC's field of operation.

Staff: At present, it has eleven employees, both part-time and full-time, and more than twenty volunteers.

Annual Budget: Around 600.000 € per year, including financing by public grants and private donations.

Currently the Foundation is structured into six main areas of documentation and activity:

Library: It contains 30,000 volumes and 2,000 collections of periodicals on the history, literature, thought, and artistic production of the Jews in Italy and throughout the world, with special focus on the history of the Jewish persecution during the Fascist and Nazi era.

Historical Archive: With nearly 200 meters of documents, it is the most important Italian Archive for the history of the Holocaust and the Jews in Italy in the 20th century. Its digitalization is currently in one of the main projects of CDEC.

Photographic Archive: It collects images on Italian Jews and Jews from other countries living in Italy from the mid-19th century to the present day. Images are collected, cataloged, stored and preserved in digital format.

Currently the collection includes more than 50,000 images.

Holocaust Education: This department cooperates with schools and other educational institutions for the implementation of Shoah teaching projects. It also participates to conferences and public events (Day of Jewish Culture, Holocaust Memorial Day).

Observatory of Anti-Semitism: It constantly studies and monitors anti-Semitism in all its manifold forms, providing the only service of its kind in Italy, used for historic, sociological and journalistic studies and researches. It publishes periodic reports on issues concerning anti-Semitism.

Historical Research: It carries out researches and promotes publications on the Holocaust and the Jews in Italy in the 20th century.

CDEC publishes *Quest*, an open access and peer reviewed online journal published in English since 2010, with 2 monographic issues per year. It is devoted to historical research and historiographical debate on Jewish life and history in the period comprised between the mid-18th and the beginning of the 21st century.

The new Director

Candidate Profile

CDEC is looking for a high profile candidate to replace the current Director who is going into retirement at the end of August 2016. The Candidate must have a specific cultural background, proven administrative skills and a capacity to inspire and lead the CDEC to achieve its academic, curatorial, educational and research goals. Candidates may be of any nationality. An ability to speak and write Italian and English fluently is essential; a facility with other languages, in particular a working knowledge of Hebrew, will be a distinct advantage.

The ideal Candidate shall prove to have an in-depth knowledge of Jewish history and culture of the past two centuries, with a focus on the Italian scene. He/she shall have a proven expertise in the understanding of the dynamics underlying the spread of ethnic or religious prejudices in contemporary society, namely as to anti-Semitism. A solid experience with the management of cultural institutions will be considered a critical competitive edge.

While good leadership and administrative skills are paramount, the new Director will be required to have an understanding of the political, research and educational significance of the CDEC's activity in the Italian context. He/she should be able to guide the CDEC through the new challenges of the contemporary world, while strengthening its position as a leading Institution.

Professional Experience

Academic Background: Candidates should have an advanced university degree. PhD in Humanities will be an advantage.

Management: Candidates should have a proven successful track record in leading and motivating cultural/non-profit institutions, organizations and multiple workgroups.

Fund raising: Candidates should have demonstrated track record of successful funding application. This should be on a local, national or international competitions. Successful funding experience with European Programs will

be an advantage.

Leadership: Candidates should be able to show an ability to work together productively with the staff and other institutional partner.

Vision: Candidates must present evidence in the ability to think and plan strategically. Administrative experience should reflect talent for articulating vision, achieving the definition of short- and long-term goals in a consensus-driven situation, and, through delegation and in cooperation with senior staff, confidently overseeing the timely implementation of goals.

Financial management skills: Candidates must have an aptitude for budget development and resource management, and experience in aligning resources with strategic institutional goals.

Communications: Candidates must show good listening and speaking and writing skills with which to promote and communicate the work and the value of the CDEC.

Remuneration: The remuneration will be commensurate with the level of experience, qualification and seniority of the candidate.

The selection process

Interested candidates are invited to submit their application in Italian by mail within **February 28th, 2016** to direzione@cdec.it, with their full name, date and place of birth, nationality, residence, ID or passport number, attaching their CV and maximum five relevant pdf attachments such as titles, certificates, publications or links thereto.

The selection committee, to be appointed by CDEC Board, will identify a list of candidates. Candidates admitted to the second phase will be notified on **April 15th, 2016**. They will be invited to spend a full working day in CDEC - where they will be interviewed by the committee - and also to present their ideas and projects regarding the future of the CDEC.

The selection committee will propose the name of the selected candidate or a short list to the Board by the **end of May**. It's up to the Board to make the final decision on the selection process. The successful candidate will be notified by **June/2016**.

The Board is free not to accept the committee proposal.

CDEC expects the new Director to be able to start his/her appointment on **September 1st, 2016**.

Milan, January 18th, 2016